## 附件2

应聘人员登记表

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| 应聘单位/部门： | | | | | | | | | | | | | | | 应聘岗位： | | | | |
| **个人基本资料** | | | | | | | | | | | | | | | | | | | |
| 姓名： | | | | | | | | | 性别： | | | | | | 出生年月： | | | 照片 | |
| 民族： | | | | | | | | | 籍贯： | | | | | | 出生地： | | |
| 政治面貌： | | | | | | | | | 入党时间： | | | | | | 婚姻状况： | | |
| 职称： | | | | | | | | | 专业资质： | | | | | | | | |
| 学历/学位： | | | | | | | | | 毕业院校（系）及专业： | | | | | | | | |
| 在职学历/学位： | | | | | | | | | 毕业院校（系）及专业： | | | | | | | | |
| 参加工作时间： | | | | | | | | | 最近任职单位及职位： | | | | | | | | | | |
| 目前收入： | | | | | | | | | 期望收入： | | | | | | | | | | |
| 身份证号码：联系电话： E-mail：  现居住地址：  户籍所在地： | | | | | | | | | | | | | | | | | | | |
| **工作履历（按先后顺序列出）** | | | | | | | | | | | | | | | | | | | |
| 起止日期 | | | | | | 单位名称 | | | | | | 职位/职务 | | 行业 | | 证明人 | 联系电话 | | 离职原因 |
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| **主要项目经历** | | | | | | | | | | | | | | | | | | | |
| 起止日期 | | | | | | 项目名称 | | | | | | 项目描述 | | | | 在项目中承担角色 | 项目成果 | | |
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| **教育情况（从高中起，按先后顺序列出）** | | | | | | | | | | | | | | | | | | | |
| 起止日期 | | | | | | | 毕业院校（系）及专业 | | | | | | | 学历、学位 | | | 全日制/在职 | | |
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| **专业资格** | | | | | | | | | | | | | | | | | | | |
| 职称/专业资质 | | | | | | | | | | 取得时间 | | | | | 颁证机构 | | | | |
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| **家庭主要成员** | | | | | | | | | | | | | | | | | | | |
| 称谓 | | | 姓名 | | | | | 年龄 | | | 政治面貌 | | 工作单位及职务 | | | | | | |
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| **奖惩情况** | | | | | | | | | | | | | | | | | | | |
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| **特长及爱好** | | | | | | | | | | | | | | | | | | | |
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| **个人健康情况** | | | | | | | | | | | | | | | | | | | |
| 身高：  体重： | | | | 视力：  良好（）/近视（）度/散光（）  疾病：  无（）/慢性病（）/传染病（） | | | | | | | | | | | 缺陷：无（）/有（）  其它： | | | | |
| **其他情况** | | | | | | | | | | | | | | | | | | | |
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| 家庭负债情况 | | | | |  | | | | | | | | | | | | | | |
| 到岗时间 | | | | | □随时□一周内□两周内□一月内□不确定□其他： | | | | | | | | | | | | | | |
| 否是  是否曾因工作表现未能符合公司要求而遭解雇？ □□  曾经受过党纪政务（政纪）处分、治安或刑事处罚？ □□  是否因涉嫌违纪违法，正在接受审查、调查？ □□  是否被列入失信被执行人名单？ □□  是否可向你现时或前任雇主查询有关你工作之表现？ □□  为方便本公司咨询以往你工作记录，请详细列出最近一次雇主或咨询人的详细资料 | | | | | | | | | | | | | | | | | | | |
| 紧急联系人资料：  关系：姓名：电话：地址：邮编： | | | | | | | | | | | | | | | | | | | |
| **应聘承诺** | | | | | | | | | | | | | | | | | | | |
| 本人经慎重考虑,申请加入贵公司。  本人申明保证以上信息的准确性，如被录用后经查不实，本人同意作为被解聘的理由。  本人将提供与最近一家任职单位解除劳动合同的证明。  **签名：日期：** | | | | | | | | | | | | | | | | | | | |